

PUTTING ON Surgical/Procedure Masks

1. Perform hand hygiene
2. Grasp mask
 - Procedure Mask - pinch at the ear loops
 - Surgical Mask - grasp upper ties
3. Place over face
 - Procedure Mask - secure ear loops behind the ears & secure mask
 - Surgical Mask - secure upper ties first behind your head. Then secure lower ties behind head.
4. Perform hand hygiene

TAKING OFF Surgical/Procedure Masks

1. Perform hand hygiene
2. Remove mask
 - Procedure Mask - hold the ear loops. Treat the front of the mask as though it is contaminated and remove slowly and carefully.
 - Surgical Mask - untie the lower ties *first* and the upper ties *last*. Treat the front of the mask as though it is contaminated and remove slowly and carefully. Ensure the ties do not fall into the clean interior side of the mask.
3. After removing mask, visually inspect for contamination. If soiled, torn, saturated, or unable to hold shape - the mask should be discarded.
4. If the mask is *NOT* visibly soiled, torn, saturated, and still able to hold shape - carefully store it in a well-ventilated container (such as a paper bag) with your name and the date on the container. If you do not have a container, place on a paper towel exterior side down.
5. Perform hand hygiene

STORAGE of Previously Worn Disposable Surgical/Procedure Mask

- After removing the surgical/procedure mask, visually inspect for contamination. If contaminated, wet, or unable to hold shape - the surgical mask should be discarded.
- If the surgical mask is *NOT* visibly contaminated, wet, and still able to hold shape - carefully store to avoid destroying the consistency of the mask
- The surgical/procedural mask should be stored in a well-ventilated container (i.e., paper bag) with the user's name & date.
- A disposable surgical/procedure mask can be worn for several hours and multiple shifts if not wet, soiled, maintains shape, and not touched while delivering patient care.

PUTTING ON a previously worn Surgical/Procedure Masks

1. Perform hand hygiene
2. Remove the surgical mask from the paper storage bag and visually inspect it. If wet, soiled, damaged, or unable to be shaped - do not reuse.
3. Grasp Mask
 - Procedure Mask - pinch at the ear loops
 - Surgical Mask - grasp upper ties
4. Place over Face
 - Procedure Mask - secure ear loops behind the ears & secure mask
 - Surgical Mask - secure upper ties first behind your head. Then secure lower ties behind head.
5. Perform Hand Hygiene